

## SATRA Technical Brief Advertisement Booking Form 2026

\*Please sign and return to Email: [adsales@satra.com](mailto:adsales@satra.com) or Ad Sales: Fax: +44(0)1536 313347

<b>New Order -</b> please tick box if yes:	<input type="checkbox"/>	<b>Purchase Order No:</b>	
<b>Amendment/Cancellation of Existing Advertisement</b> - tick box:	<input type="checkbox"/>	<b>Original Order Reference No:</b>	

<b>Date</b>			
<b>Company Name</b>			
<b>SATRA Membership</b>	<input type="checkbox"/> Member	<input type="checkbox"/> Non-member	
<b>Advertisement supplied by</b>	<input type="checkbox"/> Advertiser	<input type="checkbox"/> Design Agency	
<b>If Design Agency, please provide details</b>			
<b>Number of insertions</b>			
<b>Months required and year</b>	<input type="checkbox"/> STB issue 75	<input type="checkbox"/> STB issue 76	
	<input type="checkbox"/> STB issue 77	<input type="checkbox"/> STB issue 78	
<b>Description of advertisement</b>			
<b>Size</b>			
<b>Preferred allocation</b>			
<b>Rate card price per issue</b>			
<b>Series discount per issue (if relevant)</b>			
<b>Final price per issue</b>			
<b>Agency commission (if relevant)</b>			
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact email</b>			
<b>Contact telephone number</b>			
<b>Invoice address (if different from above)</b>			
<b>Comments/Notes/ Special instruction</b>			

Form completed by: .....

**Authorised by:** .....(Buyer/Agency) **Date:** .....

\*Please sign and return to Ad Sales: Fax: +44(0)1536 313374 or Email: [adsales@satra.com](mailto:adsales@satra.com)

By signing this form you agree to SATRA's terms and conditions of advertising

[www.satra.com/bulletin/media\\_pack.php](http://www.satra.com/bulletin/media_pack.php)